

Children's Research University



Ph.D. Ordinances-2024

Ordinance 13 Ph.D.

[1] This Ordinance shall apply to the Ph.D. programme conducted at the CRU.

[2] Areas/Disciplines of Research

[a] Any subject/theme to fulfil the objectives of CRU Act.

[b] Holistic Development of Children;

[c] Relevant to subjects of Guideship recognized by the University;

[d] Any other discipline approved by the Academic Council;

[3] University shall notify a prospectus /admission brochure well in advance on website specifying the number of seats for admission, subject-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates.

[4] Research Development Committee (RDC)

[a] There shall be a Research Development Committee constituted as under, provided that the listed expert represents various disciplines in which Ph D program is being offered by the University such as :

(1) Social Sciences: Education, Psychology, Social Work, Home Science, Physical Education, Management, Yoga, Performing Art, History etc.

(2) Language and linguistic: Gujarati, English, Hindi, Sanskrit etc.

(3) Pure & Applied Science and Technology: Physics, Mathematics, Environment Science , Biological Sciences, Botany, Ayurved, Engineering etc. and the upcoming areas in any disciplines relevant to CRU objectives.

(4) The formation of RDC shall be as under:

[i] The Vice Chancellor - Chairperson;

[ii] The Director General - Chairperson in case of absence of Vice Chancellor.

[iii] All Center Directors of the University;

[iv] Two Research Supervisors from University (to be nominated by the Vice-Chancellor);

[v] Two Eminent Educationists from the discipline (to be nominated by the Vice-Chancellor);

[vi] The Director, Center of Education shall be the Member Secretary;

Note: The Vice Chancellor may invite subject expert/s as the invited member for particular meeting if the representative of particular subject/s is not included in the committee.

[b] The RDC shall perform the following functions:

[i] To screen the candidates by GD and PI for final merit list of the prospective research scholars and recommend to admit them for the program.

[ii] To scrutinize the proposal received for registration as recommended by RAC (Research Advisory Committee) in context of objectives mentioned in CRU Act.

[iii] To approve the recommendation of experts for registering the research supervisor and to put it before Academic Council for final approval.

[iv] To make recommendation for extension in a stipulated time and in such manner as decided or the merit of the case concerned.

[v] Any such other tasks assigned by the Vice - Chancellor.

[c] The meeting of RDC shall be convened regarding matter significant in context of RAC reports and matters inter alia.

[d] The meeting of RDC will be convened as and when required with the permission of the Vice-Chancellor in accordance with the registration schedule of the University.

[e] Director, Center of Education of the University shall be responsible for the overall coordination of the Ph.D. degree programme in accordance with the provisions of this ordinance and regulations in force from time to time.

[5] Types of Ph.D. There shall be two types of scholars:

[a] Full time Research Scholars:

The full time scholars are expected to work on regular basis for entire Ph.D. programme in their respective departments or place of assignment by their Research Supervisors/University. The scholars who are receiving assistantship/ scholarship/ fellowship from UGC/ICSSR, Industry or any other funding agency as RA/SRF/JRF/Project Fellow of CRU shall be considered as full time scholars

provided they submit the fellowship certificate/award letter from the authority concerned. In such cases the status report shall be submitted to RDC.

[b] Part time Research Scholar:

This category refers to employed or unemployed scholars admitted to the Ph.D. programme. In the case of employed candidates, A “No Objection Certificate” is mandatory from the Head of the institution/employer along with the application. Such scholars shall not be entitled/eligible for any kind of fellowship, financial assistantship and accommodation offered by the University. The No Objection Certificate shall clearly state that:

[i] The candidate is permitted to pursue studies on a part-time basis.

[ii] His/her official duties permit him/her to devote sufficient time for research.

[iii] If required, he/she will be relieved from the duty to complete the course work.

[6] Eligibility criteria for admission to the Ph.D. Programme.-

The following are eligible to seek admission to the Ph.D. programme:

(1) Candidates who have completed:

A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the UGC from time to time. Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the

grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the UGC from time to time.

- (2) Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the State Government from time to time.

[7] Category for Ph.D. Admission

Category	Weightage of Test score	Weightage of GD & PI	Condition
Category-1: Award of JRF and appointment as Assistant Professor (UGC-CSIR NET/GATE)	Admitted in to Ph.D. Program based on GD & PI	100%	Merit of All JRF candidate will be based on GD & PI
Category -2: Appointment as Assistant Professor and admission to Ph.D. (UGC-CSIR NET/GATE/GSET)	70%	30%	Valid for a period of one year for admission to Ph.D.
Category -3: Admission to Ph.D. only (UGC-CSIR NET/GATE)	70%	30%	Valid for a period of one year for admission to Ph.D.
Category -4: Obtained marks in CRU PET	70%	30%	Valid only for Ph.D. admission of concern advertisement

[a] Entrance Test (CRU PET)

The applicants fall into **Category - 4** shall give the CRU PET as decided by the University.

The entrance test will be based on the papers mentioned below:

(I) Paper I will be related to the Research Methodology.

(II) Paper II will be related to the Post Graduate subject. The syllabus for paper II will be as per NET syllabus of the concern subject.

Paper	Paper Type	MCQ	Marks
Paper I:	Research Methodology	75	150
Paper II:	Post Graduate Subject	75	150
	Total	150	300
Duration of the test: 180 minutes			

[b] To qualify in the Entrance Test, the candidate has to secure minimum 50% marks in aggregate.

[c] A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the UGC from time to time.

[d] The language of the CRU PET Exam shall be both Gujarati and English for subject of Social sciences and for Sanskrit subject Gujarati and Sanskrit language.

[8] Duration of the Programme.-

- (1) Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.
- (2) A maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of the Higher Educational Institution concerned; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme. Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.
- (3) Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.

[9] Procedure for admission.

- [a] University may decide the number of eligible students to be called for Group Discussion and Personal Interviews (GD & PI) before RDC based on the number of Ph.D. seats available.
- [b] The candidate is required to complete the given task like Presentation / Group Discussion / Drafting and Presentation of research proposal etc. before RDC.
- [c] The GD & PI shall also consider the following aspects, viz. whether:
 - [i] the candidate may possess the quality for CRU JRF if fund is available by the state government;
 - [ii] the candidate possesses the competence for the proposed research;
 - [iii] the proposed area of research can contribute to new /additional knowledge;
- [d] RDC shall evaluate all candidates on their performance.
- [e] RDC shall prepare the merit list of shortlisted candidates with a weightage for Category 1 to 4 as mentioned in Table of O -13 [7].
- [f] The University shall notify the list of recommended students for admission as Ph.D. students.
- [g] These recommended students shall have to pay the fees as per the notice of the University.
- [h] Procedure for Registration:
 - [i] The notification shall be declared by the university with the list of all students who have paid the fees. This notification will show the date of admission and provisional enrolment number of each student.
 - [ii] The date of admission of the candidate is the semester declared open by the University or the date of payment of fees, whichever is later.
 - [iii] Final enrolment number shall be given to each research scholar after completion of successful course work.
 - [i] Allocation of Research Supervisor
 - [i] There shall be an Induction Programme / Orientation Programme for all admitted research scholars during the first week of the Course Work.
 - [ii] After the Induction Programme / Orientation Programme there shall be an interaction between research scholars and supervisors in presence of Director, Center of Education. As far as possible the candidates will be allowed as per their merit number to select the supervisor of their choice, and if the supervisor agrees, then the candidate can be registered with that supervisor.

The Director, Center of Education and research supervisor will jointly decide the allocation of the Research Supervisor only to those candidates who have not selected their supervisor with mutual understanding.

[j] A registered Ph.D. scholar may not be allowed to pursue any other Program from any University simultaneously Ph.D. program. However, Ph.D. scholar may be allowed to pursue any other certificate course with the permission of the RDC. If a scholar is found without permission to pursue any other course/program, the registration of the scholar shall be void.

[k] A scholar shall not be permitted to submit a thesis for which a degree has already been conferred on him/her in this or in any other University. But a scholar shall not be precluded from incorporating any work which he/she has already submitted for a degree in this or any other university, in a thesis covering a wider field, provided that he/she shall indicate in a written statement accompanying thesis / any work which has been so incorporated.

[m] Structure of Fee for Ph.D. scholar

[i] The candidate to be admitted to the Ph.D. programme shall have to pay the prescribed fees by the University from time to time. The fees once paid shall not be adjusted or refunded under any circumstances even, if the candidate cancels the admission. Any revision of fee shall be payable by the Ph.D. scholar during the entire period of the Ph.D. degree.

[ii] All Ph.D. scholar shall have to pay the prescribed fee for 02 terms every year, till the date of submission of the Ph.D. thesis.

[n] Intake:

The intake shall be determined by the university and the seats shall be reserved for notified categories as per the prevailing norms of State Government. The University shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/ school/ centre), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

[o] New Admission:

[i] Admission will be granted once in a year subject to the availability of the seats available. The announcement of admission will be declared in the month of March-May as per the schedule notify by the university.

[ii] The admission shall be based on the criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the State Government from time to time.

[10] Research Supervisors

[a] Eligibility of the Supervisor:

1. The research supervisorship shall be given as per Ph.D. UGC regulations-2022 and its amendment time to time.
2. A full-time regular teacher of the University can act as a supervisor. Co-Supervisor can be invited in interdisciplinary areas from other departments or from other related institutions with the approval of the RDC and Academic Council.
3. The teacher, who wants to be supervisor shall apply in the prescribed form in three copies. The Vice-Chancellor may nominate two subject experts for review and recommendation of this application. Further, it shall be put before the RDC. After the recommendation of the experts and RDC, Academic Council may recognize the teacher as a Research Supervisor.
4. If any teacher is upgraded due to promotion, CAS or selection into higher position in the same institute, his recognition as a Research Supervisor shall be upgraded accordingly. Such teacher shall not require to apply again for the same.

[b] In case of topics which are of inter-disciplinary / intra-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the RDC may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co- Supervisor from outside the Department/ Faculty/ College/ Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.

[c] A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than eight Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of six Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four Ph.D. scholars.

[d] In case of relocation of a Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the

parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

- [e] The short listed candidates in the merit lists shall not have any automatic right for selection of Research Supervisor and enrolment for Ph.D. studies in the University. This shall be subject to availability of seats/consent of the Research Supervisor/ availability of resources at the University.
- [f] The RDC shall finalize and communicate the name of the Research Supervisor and Co-Research Supervisor within a month of admission to the candidate.
- [g] The workload of Ph.D. Research Supervisor shall be determined on the basis of the policy formulated by the CRU as per the norms and regulation framed by UGC from time to time.
- [b] A Ph.D. scholar has to earn prescribed credit for the course work.
- [c] The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a “Research and Publication Ethics” course as notified by UGC vide D.O. No. F.1- 1/2018(Journal/CARE) in 2019 and a research methodology course.
 - [i] 05 credits (75 hours) for “Research Skills” which includes research methodology, quantitative methods, computer application, tools and techniques for research and experimentation, instrumentation, communications skills, review of published research, report writing, seminar presentation.
 - [ii] 05 credits (75 hours) for subject specific course work. Out of the 75 hours, 25 hours shall be devoted to review of the subject/laboratory exercises, 25 hours for seminar/teaching in different contemporary and development issues in the subject/laboratory work and 10 hours shall be for review of research papers in the subject.
 - [iii] 02 credit (30 hours) for “Research and Publication Ethics” course as notified by UGC vide D.O. No. F.1- 1/2018(Journal/CARE) in 2019.
- [d] The detailed norms for evaluation of the course work shall be decided by the University. At the end of the course work all the scholars shall have to appear for examinations in the above two papers.

- [e] A Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation/thesis. The passing criteria for each subject/paper shall be 50% marks. Those who failed to get the minimum passing marks shall have to reappear for such examination in next term or as alternative arrangement made by the university. All candidates admitted to the Ph.D. programmes shall be required to complete the course work prescribed by the University.
- [f] Full-time scholar shall carry out the research work with the concerned research supervisor according to the prearranged time-table and programmes provided by Director of Center of Education/ Department of Research Programme. The records of their attendance shall be maintained by the respective Head of Research Program. The records of work done shall be maintained in the form of diary by every research scholars duly signed by concerned Research Supervisor/s every week.
- [g] For Part-time scholars the records of work done shall be maintained in the form of diary by every research scholars duly signed by concerned Research Supervisor/s every month.

[11] Research Advisory Committee:

- [a] There shall be a Research Advisory Committee for each Ph.D. scholar as under.
 - [i] Two Subject Experts from Other University, nominated by the Vice Chancellor.
 - [ii] Research Supervisor.
- [b] The Research Supervisor of the scholar shall be the Convener of this Committee. This Committee shall have the following responsibilities:
 - [i] To review the research proposal and recommend the topic of research to be approved by RDC;
 - [ii] To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.

- [iii] To periodically review and assist in the progress of the research work of the research scholar.
- [c] A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance.
- [d] In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the RDC with specific reasons for cancellation of the registration of the research scholar.

[12] Change of Title, Topic of Research and Research Supervisor:

- [a] Change of title in Ph.D. thesis, if necessary, could be allowed within one year from the date of registration for Ph.D. The change of title shall be recommended by RAC, to be approved by RDC. No change of title will be permitted after one year.
- [b] The University may allow a change of supervisor under exceptional circumstances as mentioned below, on the recommendation of RDC of the concerned subject.
 - [i] On demise of the supervisor or is physically / mentally unable to continue the supervision.
 - [ii] If the supervisor leaves the Head Quarter/India and goes abroad for more than eight months.
 - [iii] For any valid reason(s) presented by the candidate or the supervisor with or without evidence and accepted by the RDC with due recommendation to the Vice Chancellor.
 - [iv] The Vice Chancellor may accept the recommendation of the RDC and act accordingly or decide the subsequent procedure to be followed in the matter concerned.

[13] Cancellation of Ph.D. Registration

- [a] The registration of a candidate for Ph.D. shall be liable to be cancelled for any of the following reasons:
 - [i] Giving false information at the time of application/ admission.

- [ii] Non-payment of fees for consecutive two terms.
- [iii] Non-compliance with the provisions of the Ordinances and Regulations of the University.

[b] The decision of the University with regard to cancellation of Registration shall be final and binding to all concerned.

[14] Submission and Evaluation of Ph.D. Thesis

[a] Requirements for Submission of Ph.D. Thesis:

After the Research supervisor(s) is/are satisfied that the candidate has acquired a sound understanding of the subject in the thesis and the relevant research approaches, the Research Supervisor shall permit the candidate to proceed with the submission of her/his thesis, in Gujarati/ Hindi/ English/ Sanskrit, subject to the following:

If the thesis is submitted in any other language, the candidate must submit a copy of Synopsis translated in to English.

[b] Submission of synopsis:

- [i] The synopsis can be submitted after 30 months from the date of registration.
- [ii] A synopsis should represent the thesis and reflect clear idea about the whole research report. It should cover
 - (a) the objectives, nature and scope of the work done,
 - (b) the principal conclusions,
 - (c) the contribution made to the body of knowledge on the subject,
 - (d) References / bibliography.
- [iii] The synopsis should be submitted in about 3000-4000 words. It should be written in double-spaced A-4 size pages with 1.5” margin at left, 1” margin at right, and 1” margin at top and bottom.
- [iv] The candidate shall submit a copy of synopsis in digital format along with hard copy, as per instructions.
- [v] The synopsis will be circulated among the members of RDC of the concerned subjects to invite their suggestions/ recommendations/ comments if any.

- [c] The candidate shall present her/his thesis work in a “pre- submission seminar” to be convened exclusively for this purpose. Prior to the submission of the dissertation/thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research Advisory Committee.
- [d] After the seminar, the candidate and research supervisors shall consider the reactions and observations expressed by the participants or/and Committee Members. The Supervisor(s) will then assess whether the candidate has attained the expected level in conceptualization and quality of research work. If their assessment is in the affirmative, the candidate shall be allowed to submit the thesis to the University.
- [e] However, if it is realized that the expected level has not been reached the Supervisor(s) shall suggest to the candidate specific tasks to be accomplished before submission of the thesis. On satisfactory completion of the assigned tasks, she/he shall be allowed to submit the thesis.
- [f] The RDC will evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty services provided by INFLIBNET time to time. While submitting for evaluation, the dissertation/ thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.
- [g] The Format of the thesis shall be as follows. The following specifications should be maintained in the final presentation of the thesis.
- [i] The paper used for printing shall be of A4 size.
 - [ii] The printing shall be in a standardized form on one or two side of the paper and in one and-half spacing.
 - [iii] Margin of the page:

- (a) For one side printing : 4 cm on left hand side and 3 cm on right hand side as well as 3 cm at top and 3 cm at bottom.
- (b) For two side printing:
- (i) For odd number pages: 4 cm on left hand side and 3 cm on right hand side as well as 3 cm at top and 3 cm at bottom.
- (ii) For even number pages: 3 cm on left hand side and 4 cm on right hand side as well as 3 cm at top and 3 cm at bottom.
- [iv] The title of the thesis, name of the student, degree, name of the Research Supervisor, place of research and the month and year of submission shall be printed on the title page and the front cover.
- [v] The colour of the cover should be preferably dark. Side cover should mention “Ph.D. thesis” on the top, name of the student, month and year.
- [vi] Font Size: The font size mentioned below is in reference to Times New Roman (English), Shruti (Gujarati), Mangal (Hindi/Sanskrit). However, any type of font matching the suggested size will be accepted. The candidate has to observe that the fonts used are not highly decorative.
- (i) Title of Chapter and Appendix : 14 points, Bold
- (ii) Title of point/ sub-title : 12 points, Bold
- (iii) Chapter text : 12 points with double space
- (iv) Foot note/ End notes : 10 points
- (v) Reference and Bibliography : 12 points
- (vi) Appendices Text: 10 Points
- [vii] The candidate shall follow all the specifications that are issued by the University from time to time.
- [h] One printed copy of the thesis and one in digital form, as instructed, shall be submitted to the university, through the Supervisor. The thesis will include a certificate signed by the Supervisor(s) and the candidate about the originality of the work, a plagiarism report, and the number of pages included in the thesis.
- [i] Evaluation of Ph.D. Thesis & Viva-voce:

- [i] The thesis shall be examined by two external experts nominated by the Vice Chancellor from a list of six experts submitted by the Supervisor(s); wherever possible the external examiners should be chosen from outside state/country.
- [ii] The examiners will submit their Evaluation Reports to the University individually within Two month. If he/she fails to do so, the University may assign the task to another examiner from the panel. If the evaluation report of any of the external examiners does not recommend viva- voce, the University shall send the dissertation/thesis to another external examiner out of the approved panel of examiners and the viva-voce examination shall be held only if the report of the third examiner is satisfactory. If the report of the third examiner is also unsatisfactory, the evaluation report 'not recommending the Viva or Rejecting the Research work shall be sent to the second referee (examiner)who will have to either justify or refute the adverse remarks or weaknesses in his/her evaluation report.
- [iii] In case any examiner suggests certain modifications and resubmission of the thesis, the same should be communicated to the candidate, who will be asked to resubmit the thesis with all the modifications within six months. The Research Supervisor(s) will ensure that the suggestions of the examiner(s) are adequately addressed before the resubmission of the thesis. The modified thesis shall be referred again to the examiner(s) concerned for reevaluation.
- [iv] On the recommendation of the examiners for the award of a Ph.D. degree, an open defense of the thesis shall be conducted at the University HQ or any other place approved by the Vice - Chancellor by a panel comprising one of the two external examiners, to be nominated by the Vice-Chancellor, and one of the Supervisor(s) of the candidate. The Supervisor will be the Convener of the final viva voce. The defense shall be open to all interested participants. The open defense of the research scholar to defend the dissertation/thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation/thesis is/are satisfactory and include a specific recommendation for conducting the viva- voce examination.

- [v] The date, time and venue of the open defense, along with a one page abstract of the thesis, shall be notified to all concerned, at least four days prior to the open defense.
- [vi] The Viva-voce shall be organized in two phases.
- Phase 1: Public Defense: This phase may be arranged in the presence of Director, Centre of Education, Head and Faculties of the Departments, other research scholars and other stakeholders.
- Phase 2: Viva-voce by external referee, in presence of Research Supervisor.
- [vii] The report of Phase 2 (Viva-Voce), prepared and signed jointly by the external examiner and the Supervisor(s), shall be submitted with necessary remarks regarding degree to be awarded or not to be to the Vice Chancellor for approval and issue of Ph.D. notification. The decision of the Vice Chancellor on the Report shall be final and binding to all concerned.
- [viii] The examiners' reports shall be shown to the candidate before hand to enable her/him to address the issues raised therein while preparing to defend the thesis during the viva-voce.
- [ix] The whole evaluation process of the Thesis must not generally exceed the time period of six months from the date of submission of the thesis.
- [j] The viva-voce examination, based among other things, on the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the two external examiners, and shall be open to be attended by Members of the Research Advisory Committee, faculty members of the University, other research scholars and other interested experts/ researchers.
- [k] The public viva-voce of the research scholar to defend the dissertation /thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation/thesis is/are satisfactory and include a specific recommendation for conducting the viva-voce examination. **The University shall develop appropriate methods so as to complete the entire process of evaluation of Ph.D. thesis within a period of six months from the date of submission of the thesis.**

[15] Award of Ph.D. Degrees

[a] A candidate shall be awarded the Ph.D. Degree following due process of the University. The Registrar of the University shall issue the Notification.

[b] The University shall notify the following:

It is hereby notified that on the report of the references on the thesis submitted by the under mentioned candidate, the University has accepted the thesis for the Degree of Doctor of Philosophy (Ph.D.) in the subject the candidate has been declared eligible for the award of the Degree of Doctor of Philosophy of this University.

[c] The above notification shall also mention the Sr. No. and Page No. of the Ph.D. Register.

[16] Depository with INFLIBNET and other agencies

[a] Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the Institution concerned shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.

[b] In the case of a thesis written in a regional language, a translated version of the same into English shall be submitted as above.

[c] One hard/soft copy of the thesis shall be placed in the University Library and one hard/soft copy shall be sent to National Library. The scholar's name, title of the thesis and an extended abstract shall be placed on the University Website.

[17] General Rules applicable

[a] The scholars shall follow the statutory provisions prescribed by the University from time to time, even if they are not included in these Ordinances. The University shall have the right to modify, change or add to the Ordinances and Regulations which shall be binding to all the scholars.

[b] The Ph.D. scholars shall be entirely responsible for any duplication or plagiarism/academic dishonesty or piracy occurring in the thesis. In case any such acts are detected even after the award of the degree, the scholar shall be held accountable for the irregularity and this may even lead to withdraw of the degree. The decision of the University in this regard shall be final and binding on the scholar.

[c] If any differences of opinion/dispute develop between the scholar and the Research Supervisor at any time during the course of the research work, the decision of RDC in the matter shall be final and binding on the scholar and the his/her Supervisor.

[18] Residual Powers of the Vice Chancellor

[a] For all other matters related to Ph.D. Programme under the clauses which are in the Ordinance, the decision of the Vice Chancellor shall be final and binding to all concerned.

[19] Conduct of Research Degree Programmes

[a] Research Degree Programmes of the University shall be guided by the Ordinances and Regulations of the University. Any amendment/ modifications prescribed by the UGC from time to time shall be considered by the University Authorities/ Bodies before their implementation.
